Quality Assurance Handbook PART A1

POLICY No.16: Intellectual property and copyright policy

16. Purpose of policy

This policy sets out FIT's approach to the ownership, management and commercial use of intellectual property created for use in the delivery of Tech Apprenticeship programmes.

16.1 Policy scope

This policy applies to all stakeholders who have a formal role in the delivery of Tech Apprenticeships.

16.2 Overarching considerations

FIT is conscious that intellectual property created by apprentices in an off-the-job study is unlikely to have a commercial application. All materials that apprentices generate during employment and while participating in a Tech Apprenticeship programme remain in their employers' proprietary ownership except for formal programme assessment documentation, which should, in all cases, be free from employers' proprietary data.

16.3 Policy statement

All intellectual property and associated digital collateral developed and amassed by FIT to provide resources for the Tech Apprenticeship initiative is owned solely by FIT. FIT prohibits the external use of FIT livery and logos without the prior consent of FIT CLG. Without explicit agreement from FIT's Technology Enhanced Learning Unit, FIT prohibits the use of FIT intellectual property for reproduction in any form, including recording without consent, broadcasting, translation into other languages, or adaptation.

16.3.1 Sharing of FIT's intellectual property and copyright

Since FIT is designated as a not-for-profit organisation, consistent with the organisation's ethos, FIT will consider a broad variety of avenues for collaborative efforts to broaden the pool of learners who avail of FIT's services. However, initiatives that share FIT's knowledge of learning resources will require a written agreement with FIT and relevant parties. Under the terms of the Copyright and Related Rights Acts, 2000 to 2007, FIT owns all copyright in works created by its staff and contractors in the course of their employment, irrespective of the format in which the material is created, how it is stored or made available.

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