

JOB TITLE: Learning Technologist, FIT Learning Management System (LMS) Project Delivery.

JOB DESCRIPTION: to coordinate sourcing and collaborating with a vendor, to develop FIT's new Learning Management System (LMS) & its implementation within the organisation over a 24-month period.

About FIT:

FIT (Fastrack into Information Technology) is a representative organisation of the technology sector committed to growing Ireland's tech talent pipeline. Working in close collaboration with national education and training provision, national and regional development agencies and community organisations, FIT's mission is to promote an inclusive Smart Economy by creating routes to marketable technical skills for job seekers and career changers wishing to pursue quality professions in Ireland's thriving digital economy.

FIT is the National Coordinator ICT Tech Apprenticeships at NFQ Level 6 and is delivering three apprenticeships programmes in Network Engineering, Software Development and Cybersecurity. The plan is to scale the number of current tech apprentices from 500 to 5000 by 2025. In addition, FIT provides wrap around supports to 3500 students via its training & employment teams, with an additional 7000 students engaging with FIT via its schools and digital pathways programmes annually.

About Cuimsiú, the FIT Learning Management System (LMS) Project:

To achieve scaling targets in the tech apprenticeship programme & to maintain competitive edge in all other parts of the FIT organisation including FITs schools' programmes & FITs training & employment teams, a need exists to develop a customised Learning Management System called 'Cuimsiú – FIT's Knowledge Arena' for use by all students, tutors, & FIT staff. This platform will be a top rate immersive & interactive experience for students and will house multiple resource stacks and specific content. It will offer improved student user functionality, efficiencies of scale and will further consolidate FIT's vision for a greater collaborative & blended learning offering to all new & existing FIT learners. By taking this step FIT will enable its learners to experience the best possible learning environment, thereby empowering them to achieve their own career goals. The LMS will, in addition, provide FIT with a framework of data collation, as a model of best practice, to meet existing and future funder requirements and as an evidence base for corporate partners and Government agencies.

FIT have recently secured funding to develop a Learning Management System and are now seeking to appoint a suitable candidate to fill the position of FIT LMS Project Coordinator. The FIT LMS Project Coordinator will be responsible for facilitating a tendering and due diligence process, in identifying the most appropriate vendor as architect of the new Learning Management System, to ensure the new platform is designed to meet the functionality and requirements of all intended users of the system within FIT and to collaborate with the vendor and FIT senior management, during the creation and implementation of the LMS within FIT over a period of 24 months.

Main Responsibilities:

- To create an architectural roadmap to establish FIT's Learning Management System infrastructure, as a means of meeting FIT's Blended Learning Model, incorporating the 'Conversational Framework' approach and following best practices in Universal Design and WCAG compliance standards
- Conduct consultation with relevant stakeholders and partners from the field of education, industry, employers, philanthropic agencies, advocacy groups and Government Bodies through the facilitation of workshops to develop an understanding of needs and requirements for the system, to inform the project plan for the Learning Management System
- Author the Learning Management System project proposal following necessary budgetary constraints and compliance.
- Oversee due diligence and deliver on a selection process, to secure a suitable vendor to deliver the project.
- Work with the vendor in the implementation to establish FIT's Learning Management System, which will include key and distinct phases of delivery such as discovery, end product requirements, design and development, testing, deployment, maintenance, end user experience and staff training / support.

Person Specification:

- Background or evidence-based experience in Software Development / project management in technology or related field / Learning Management Systems
- Solid understanding and experience of the Irish FE & HE educational landscape including the National framework of qualifications.
- Experience in procurement, tendering processes, budgetary management, Business2Business relationships
- Experience of working and consulting with a range of stakeholders and team members, to design a project from concept to development to implementation, effectively and efficiently.
- Capacity to communicate & coordinate across all teams in the wider FIT Organisation.
- Solid understanding and ability to articulate to relevant parties the processes involved in establishing a Learning Management System
- Be able to co-ordinate & lead a project subgroup feeding into the LMS implementation.
- Provide comprehensive feedback at set project review meetings.

Conditions:

This is a 24-month fixed term hybrid contract of part-time employment. The successful candidate must be able to commute when applicable to FIT Head Office, Dublin 11.

Working Hours:

This part-time contract is for 30 hours per week and daily hours are to be agreed with the relevant manager.